

**APPENDIX E**

**Hazard Communication Program Periodic Review**

Reviews must be conducted *at least annually* by the HazCom Coordinator or supervisor.

Hazard Communication Program Periodic Review	
Department/Unit/Location:	
Reviewer Name:	Date Review Completed:
<input type="checkbox"/>	Hazard list reviewed and updated
<input type="checkbox"/>	SDS reviewed and updated
<input type="checkbox"/>	Containers inspected for proper labeling
<input type="checkbox"/>	Written program reviewed and Appendix A modified if necessary
<input type="checkbox"/>	Employees informed of any new hazards introduced
<input type="checkbox"/>	Emergency procedures reviewed and modified if necessary
<input type="checkbox"/>	New employees scheduled for training
<input type="checkbox"/>	Employees who need refresher training identified and scheduled for training